

## **Basic Business License Fact Sheet**

## **Fireworks Wholesale License**

NAICS 421920-1

NAICS Description: This classification means any establishment engaged in wholesale fireworks (and other specialized items) from a permanent location.

Transaction Type: Initial Endorsement Class: Environmental Materials

 Legal Authority:
 DC Code: 47-2814; 47-2851
 DC Municipal Regulations

 License Duration:
 2 Years
 Category License Fee: \$1,976

 Authorities Fee: \$25

Application Fee (fixed): \$35 Endorsement Fee: \$10

Payment: If you're applying in person, you can pay for your Basic Business License (BBL) by cash, check, money order, or credit card at the Department of Consumer and Regulatory Affairs, Business License Center, 941 North Capitol St NE, Washington, DC 20002. If you're applying by mail, you can pay for your BBL by check or money order payable to *DC Treasurer*, sent to: Bank of America, Attention: DC Government Wholesale Lockbox #91360 Mail Code MD4-301-18-04, 18th Floor, 225 North Calvert St, Baltimore, MD 21202.

## Requirements

## To apply for your BBL, you must:

- > Register in the District and in be good standing -- if you're a **corporation, partnership or limited liability company,** To learn how, go to <u>dcra.dc.gov</u>, and click on "Corporate Registration"; or call (202) 442-4432.
- ➤ If your business uses a *Trade Name*, register it with DCRA. Go to <u>dcra.dc.gov</u> to learn more.
- > Register your business with Office of Tax & Revenue (OTR). Attach a copy of your tax registration certificate to your application. Complete and file a **Combined Business Tax Registration Application** (FR500) -- at <u>cfo.dc.gov</u> or at OTR's Customer Service, at 941 North Capitol St NE. To learn more, call the OTR Customer Service at (202) 727-4829.
- > Certify on the Clean Hands Form (see application package) that you don't owe more than \$100 to the DC government in fees, penalties, interest, or taxes.
- > Get a *Certificate of Occupancy* (C of O) for the place where your business will be conducted -- to show that your business meets building and zoning codes. (If your business is in an office building, you may operate under the umbrella of the C of O issued to the building owner, as long as the C of O applies to the entire building; check with your building owner or management company to get the C of O holder name, number, and issue date.) To learn more, call (202) 442-4589.
- > Get DC Fire Marshall approval. To learn more, call (202) 727-1614, go to fems.dc.gov or visit the office at 441 4th St NW to schedule an inspection.

  Note: Under DCMR 12 H Fire Code, DC Building Code Supplement of 2003, § F-3309.4.12: Fireworks wholesalers must give the Fire Marshall at least 3 samples, complete specifications, and a chemical analysis of each firework they propose to sell or deliver -- no later than February 1 of each year.
- > Register all weighing and measuring devices to be used in your business with the Office of Weights and Measures. To learn more, go to dcra.dc.gov or call (202) 698-2130.
- > Get Department of Health (DOH) Environmental Health Administration inspection and approval: to learn more, go to the Bureau of Food, Drug, & Radiation Protection, 51 N St NE, Washington DC, or call the Food Protection Division at (202) 535-2180.
- > Submit a Basic Business License Application.

More Business Activities (BBL Endorsements): If you conduct more than one business activity (endorsement type), list the activities on your BBL application. To get more fact sheets and BBL packages go to <a href="mailto:dc.gov">dcra.dc.gov</a>; call (202) 442-4311; or email <a href="mailto:bbl.infocenter@dc.gov">bbl.infocenter@dc.gov</a>.